



RTO No: 40101



### Are You Aware

Every employer has a duty of care to each employee to “ensure so far as is reasonably practicable that the employee is, while at work, safe from injury and risks to health”.

## Forklift Refresher Course

### Course Objective

Refresher training is a short term course designed to re-train forklift operators back to their previously acquired High Risk Work Licence Standard. This course covers changes to the Work Health and Safety Act and Regulations, current workplace standards and safe operating procedures.

### Course Outcome

On successful completion of this course students will be issued with:

- Certificate of Completion

### Course Content

- Plan work
- Conduct routine checks
- Shift load
- Shut down and secure site

### Course Prerequisites

- Ability to read, write, speak and understand basic English
- Must hold current Forklift licence
- Ability to carry out basic mathematical calculations

#### Online Bookings

[www.accesstrainingcentre.com.au](http://www.accesstrainingcentre.com.au)

#### ATC - Dudley Park (Head Office)

7 La Salle Street  
Dudley Park SA 5008

#### Phone

08 8169 9800

#### Fax

08 8269 1411

#### ATC - Wingfield (Training Site only)

11 Rosberg Road  
Wingfield SA 5013

#### ATC - Port Augusta (Regional Office)

20257 Augusta Highway  
Port Augusta SA 5700

#### Phone

08 8642 6146

#### ATC - Port Pirie (Training Site only)

14 Germein Road  
Solomontown (Port Pirie) SA 5540

#### Email

[enquiries@accesstrainingcentre.com.au](mailto:enquiries@accesstrainingcentre.com.au)

**Student Handbook:** Information and all Terms & Conditions available at [www.accesstrainingcentre.com.au](http://www.accesstrainingcentre.com.au)



*Training High Risk Professions*

Our Site - Your Site - Any Site

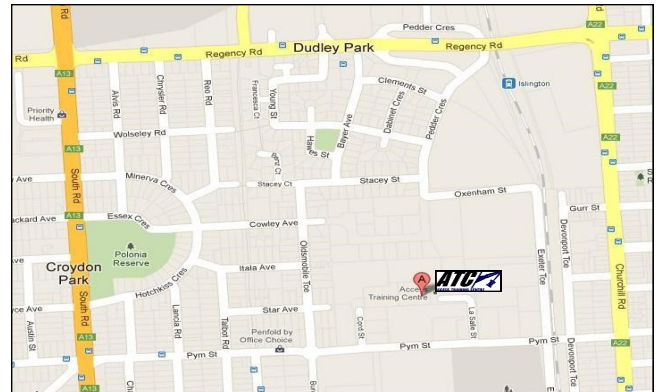
# New Online Booking System

## www.accesstrainingcentre.com.au

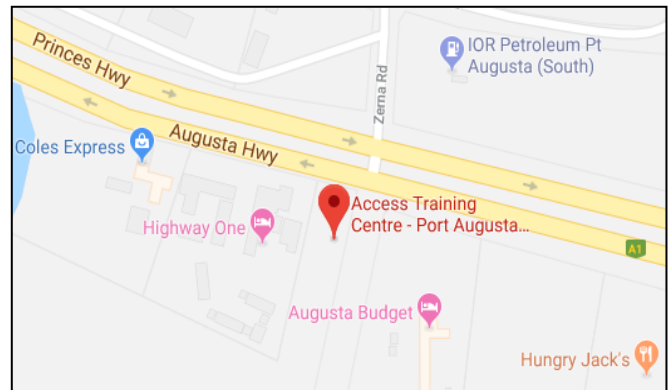
<b>Start time</b>	7:45am for 8am start. Late arrivals will not be permitted to attend the course.
<b>Course Duration</b>	4 hour or 8 hour course available (Depending on student numbers)
<b>Mode of Delivery</b>	Face to Face
<b>Fee includes</b>	<ul style="list-style-type: none"> <li>• Training Manual</li> <li>• Refresher Training and Assessment</li> <li>• Certificate of Completion</li> </ul>
<b>Locations</b>	<p><b>ATC Adelaide</b> 7 La Salle Street, Dudley Park SA 5008 – Group Bookings only</p> <p><b>ATC Port Augusta</b> 20257 Augusta Highway, Port Augusta SA 5700 – Group bookings only</p> <p><b>ATC Port Pirie</b> 14 Germein Road, Solomontown SA 5540 – Group bookings only</p>
<b>PPE (Personal Protective Equipment)</b>	<p>Learners must provide relevant PPE to participate in the course safely:</p> <ul style="list-style-type: none"> <li>• Wear safety footwear (i.e. fully enclosed steel cap footwear)</li> <li>• Long sleeve shirt (high visibility if available)</li> <li>• Long pants.</li> </ul>
<b>Learner Requirements</b>	<ul style="list-style-type: none"> <li>• Bring current Forklift Licence to course.</li> <li>• Wear fully enclosed steel caps footwear, shirt and long pants /trousers.</li> <li>• It is recommended that learners read the Training Manual prior to attending.</li> </ul>
<b>Training at your site requirements</b>	<ul style="list-style-type: none"> <li>• Classroom, whiteboard and pens, chairs, tables and power.</li> <li>• Forklift in a safe, serviceable and compliant condition.</li> <li>• Safe area for Forklift operation.</li> </ul>
<b>Learner numbers</b>	<p>4 Hour Course Minimum 3 / Maximum 5 learners</p> <p>8 Hour Course Minimum 6 / Maximum 10 learners</p>
<b>Related courses</b>	<p>Order picker forklift</p> <p>Telehandler</p> <p>Load Restraint</p>



**Dudley Park Office Location: 7 La Salle Street, Dudley Park**



**Port Augusta Office Location: 20257 Augusta Highway, Port Augusta**



**Port Pirie Location: 14 Germein Road, Solomontown**

