





RTO No: 40101



#### **Are You Aware**

Forklift Operators require a High Risk Licence. Large penalties apply to employers and operators who use forklifts without the appropriate licence.

#### **Online Bookings**

www.accesstrainingcentre.com.au

#### ATC - Dudley Park (Head Office)

7 La Salle Street Dudley Park SA 5008 **Phone** 

08 8169 9800

Fax

08 8269 1411

#### ATC - Wingfield (Training Site only)

11 Rosberg Road Wingfield SA 5013

#### ATC - Port Augusta (Regional Office)

20257 Augusta Highway Port Augusta SA 5700 **Phone** 

08 8642 6146

#### ATC - Port Pirie (Training Site only)

14 Germein Road Solomontown (Port Pirie) SA 5540

#### **Email**

enquiries@accesstrainingcentre.com.au

Student Handbook: Information and all Terms & Conditions available at www.accesstrainingcentre.com.au



# (LF) Forklift

# **Training and Assessment (2 days) High Risk Licence**

**TLILIC0003 Licence to operate a Forklift Truck** 

#### Course Objective

To provide Students with the skills and knowledge to undertake activities related to Forklift Operation. Training is conducted in accordance with the Work Health and Safety Regulations (SA) 2012 and Safe Work Australia's National Assessment Instruments for Licensing Persons Performing High Risk Work.

#### Course Outline

Day 1 - Training and Assessment to TLILIC0003 Licence to Operate a Forklift Truck (VET Unit) Day 2 - SafeWork SA High Risk Work Licence (HRWL) Assessment

Note: Competency must be achieved to the VET Unit prior to commencing the HRWL Assessment. If Competency to the VET Unit is not achieved, the course will need to be extended and additional fees will apply.

It is **strongly recommended** that Students read the Training Manual prior to attending.

### Student Suitability

This course is recommended for Students with some operational experience on a Forklift or other plant. Students suited to this course would have a good understanding of and preferably exposure to Workplace Health and Safety requirements and risk management in a workplace.

Option: Forklift - Entry Level (3 Day) Training and Assessment Course also available

#### Course Content

- Plan work
- Conduct routine checks
- Shift load
- Shut down and secure forklift

#### Course Outcome

On successful completion of this course Students will be issued

- Statement of Attainment
- Notice of Satisfactory Assessment and Tax Invoice
- High Risk Licence (LF) issued by SafeWork SA \*see over page

## **Student Requirements**

- Students must be 18 years of age to undertake HRWL assessment
- Literacy Requirements
  - English Language at a level to understand Industry terminology
  - Reading experience in reading and interpreting workplace related documents
  - Writing experience in completing written work related documents
  - Numeracy understanding weight measurements, metric conversions and basic mathematical calculations
- Students will be required to complete a Language, Literacy, Numeracy (LLN) Quiz prior to attending the training course

Subsidies Available



# New Online Booking System www.accesstrainingcentre.com.au

CITB Funding Available	Yes, subject to availability and application. Applicant must hold valid CITB Number.
Nationally Accredited Training	Yes
Start Time	7:30am for 7.45am start. Late arrivals will not be permitted to attend the course.
Course Duration	2 days 8 hours per day
Mode of Delivery	Face to Face
Fee Includes	<ul> <li>Forklift Training Manual</li> <li>Training and Assessment (VET Unit)</li> <li>HRWL Assessment</li> <li>On successful completion:</li> <li>Statement of Attainment</li> <li>Notice of Satisfactory Assessment</li> </ul>
SafeWork SA Fees	Additional licensing fee payable to SafeWork SA within 60 days of assessment
Locations	ATC Adelaide 7 La Salle Street, Dudley Park SA 5008 - Regular Scheduled Courses
	ATC Port Augusta 20257 Augusta Highway, Port Augusta SA 5700 - Regular Scheduled Courses  ATC Port Pirie 14 Germein Road, Solomontown SA 5540
PPE (Personal	- Regular Scheduled Courses  Students must provide relevant PPE to participate in the course safely:
Protective Equipment)	<ul><li>Wear safety footwear</li><li>Shirt (high visibility if available)</li><li>Long pants</li></ul>
Student Requirements	Have Photo ID.(I.e. Australian Drivers Licence, Passport or Proof of Age Card). ID is mandatory for certification courses and must contain photo, signature and date of birth.
	It is <u>strongly recommended</u> that Students read the Training Manual prior to attending.
Training at your Site	Classroom, Whiteboard and Pens, Chairs, Tables, Power.
Requirements	Forklift in a safe, serviceable and compliant condition.
	Safe area for Forklift Operation - as per Student and Site Requirements Form issued by ATC
Assessment Methods	Knowledge - Written Assessment     Performance:     Assessment by Observation     Documented Practical Tasks
Related Courses	<ul> <li>Forklift Entry Level - Training and Assessment (3 Days)</li> <li>Forklift Refresher</li> <li>Order Picker Forklift</li> <li>Load Restraint</li> </ul>



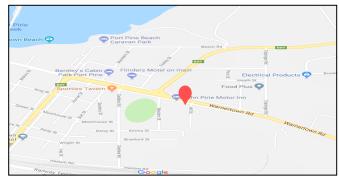
#### Dudley Park Office Location: 7 La Salle Street, Dudley Park



## Port Augusta Office Location: 20257 Augusta Highway, Port Augusta



#### Port Pirie Location: 14 Germein Road, Solomontown



# Training High Risk Professions